

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of July 8, 2014
Date: July 8, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins,
Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack

Members Absent: Depta

Staff Present: Horton

Discussion and Action Items

- Minutes of July 1, 2014 were approved as presented.
- Health Focused Campus –
 - On-going: Survey work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, pavement & drainage, acquiring properties, adjustments to building designs, technology, sustainability and fund raising.
- Travel –
 - Daniel Benard to attend initial paramedic accreditation site visit for CoAEMSP at Ingalls Memorial Hospital in Harvey, Illinois on 7/30-8/1/14.
- Grants –
 - Kellogg Foundation Grant for the Health Focused Campus is in process.
 - We will be exploring Ford Foundation grant opportunities.

Personnel Items

- Kudos
 - Groves staff for helping Dean McCurdy move into his new office.
 - KVCC lifeguard Kim Saphner was in the right place at the right time to assist a child in distress.
 - Change to Kudo of July 1, 2014 – Terry Hutchins for the great IT presentation and the technology ***budget*** for the new Health Focused Campus.

- Reality Checks-
 - Customer Service – everyone’s job.
 - Helping student’s registration become less complicated-especially if they are only taking one class - simplify & streamline process.

- Hires, Resignations and Retirements
 - Jon Zimmer –PT Staff Development Assistant effective June 30, 2014.
 - Kelly Sparrow –Degree Auditor effective August 4, 2014.
 - Kira Dow –FT Success Advocate at Arcadia Commons effective July 21, 2014.
 - Elizabeth Lyons transferring to the Groves Campus to be the Director of Career Academies effective July 21, 2014.
 - Nancy Taylor retiring effective August 31, 2014.

Other

- Long distance phone calls were disrupted on both campuses on Monday, July 7 – problem again today (Tuesday) at TTC – carrier was working on the problem.
- Student Success Center – Unit Meeting July 17.
- Cael Jump Start Program – Competency Based Education and Assessment Training in the KVCC Forum for Administrators and Faculty – July 31, 2014.
- New computers will be arriving – classrooms first unless you have a computer problem.

Next Meeting

The next Cabinet meeting is scheduled for July 15, 2014 at 8:00 a.m. in Room 3365.